**Midterm and Final Grading Worksheet**

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| **Component and Criteria** | **Beyond Expectations** | **Meets Expectations** | **Developing** |
| **Portfolio (50 points)** | All projects are completed, extra projects are included, all projects demonstrate excellent skill, creativity, and attention to detail.  (50, 49, 48, 47, 46, 45, 44, 43, 42, 41, 40) | All projects are completed and meet basic criteria for assignment. Some projects exceed expectations and/or additional projects are included in the portfolio.  (39, 38, 37, 36, 35, 34, 33, 32, 31, 30) | One or more project is not complete or does not meet basic criteria for assignment.  (29, 28, 27, 26, 25, 24, 23, 22, 21, 20, 19, 18, 17, 16, 15, 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 4, 3, 2, 1, 0) |
| **Effort, Organization and Attendance (20 points)** | Student attended all class meetings, was never tardy, completed all assigned lessons and homework on time. Files, folders and other assets are well organized and easy to find.  (20, 19, 18, 17, 16) | Student missed no more than two class meetings, was late no more than twice, completed all lessons and homework, with no more than two late lesson or homework assignments. Files, folders and other assets are occasionally misplaced or lost.  (15, 14, 13, 12, 11) | Student missed three or more class meetings, was tardy three or more times and/or failed to complete one or more lessons or homework assignments. Files, folders and other assets are disorganized and/or frequently lost.  (10, 9, 8, 7, 6, 5, 4, 3, 2, 1, 0) |
| In the event of an unavoidable absence, late arrival, or early departure (official class trip, illness, transportation emergency, participation in an athletic event, etc.), a student will have the opportunity to complete the day’s assignment, although it will still count as an absence.  A student may request a make-up assignment to erase the absence, which, if approved, will be assigned by the instructor.  *EXAMPLE: Rosita misses one class because she was sick, and two classes due to travel for “away” sports events-she is a member of the URG soccer team. She completes the assigned homework, but still has recorded three absences. She meets with the instructor, who gives her three assignments to be completed outside of class. She completes two and includes them in her portfolio, and her official list of absences is reduced to one.* | | | |
| Strengths: | | | |
| Opportunities for Improvement: | | | |

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| **Oral Exam (20 points)**  Assigned by instructor | Student demonstrates through oral examination a deep understanding of the course content as described in the Final Exam Review Sheet, including general theories and underlying principles as well as specific knowledge of details, and a working knowledge of how various aspects of course content relate to each other and the outside world, rather than just a list of memorized phrases and facts.  (20, 19, 18, 17, 16) | Student demonstrates through oral examination a basic understanding of the course content. Student may display confusion about how certain concepts relate to each other or the outside worlds, lack of specific knowledge, or misunderstandings about advanced topics in the area.  (15, 14, 13, 12, 11) | Oral examination reveals confusion about key concepts relating to course content, lack of specific knowledge and/or lack of understanding about how various ideas relate to each other or to the outside world. Student is unable to provide information about any advanced or intermediate topics in the area.  (10, 9, 8, 7, 6, 5, 4, 3, 2, 1, 0) |
| **Museum Visit Requirements**   * Student visited museum * Paper is correct length * Paper includes images * No mechanical errors | Project meets all criteria.  (no deduction) | Project does not satisfy one or two of the listed criteria.  (1-3 point deductions) | Project fails to satisfy more than three of the listed criteria.  (4-5 point deduction) |
| **Exhibition Requirements** |  | Student completed and documented project  (no deduction) | Student failed to either complete or document project.  (5 point deduction) |
| **AQIP Documentation (10 points)** See AQIP Rubric, divide by two | | | |
| **Portfolio:**  **Effort, Attendance Organization:**  **Oral Exam:**  **Museum:**  **Exhibition:**  **AQIP:**  **Total Possible: 100 Final Grade:**  **93-100: A** | 90-92: A- | **87-89: B+** | 83-86: B | **80-82: B-** | 77-79: C+ | **73-76: C** | 70-72: C- **| 67-69: D+** | 63-66: D | **60-62: D-** | 0-59: F  **Letter Grade:** | | | |